



COUNCIL MEETING

Council Chambers, City Hall – 131 N Main St
January 11, 2024 at 7:00 PM

MINUTES

HONORABLE MAYOR MIZE AND MEMBERS OF THE COUNCIL

CALL REGULAR MEETING TO ORDER

MEMBERS PRESENT

Mayor Philip Mize called the meeting to order at 7:00pm. Council members Greg Williams, Kassie Gile, Ryan Graf, and Tyler Cramer were present. Staff present were City Administrator Danielle Young, City Clerk Angie Gassmann, Police Chief Ken Winter, Maintenance Superintendent/Fire Chief Jerry Peitz, Director of Golf Kevin Fowler. Council member Jeff Albers arrived at 7:06pm. Attorney Austin Parker was absent. No guests were present.

PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

DETERMINE AGENDA ADDITIONS - None

CONSENT AGENDA

All matters listed on the Consent Agenda are considered one motion and will be enacted by one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- A) BUILDING PERMITS
 - Electrical - 115 N Main - ROK
 - Mechanical - 1100 N Main - Ramiro Luna
 - Electrical - 304 E 3rd St - Bybee Electric
 - Building - 127 Garfield - Precision Contracting
 - Sign - 101 N Main - Elite Foam Spray
- B) Minutes of December 14, 2023 Council meeting
- C) Bills List for December, 2023

Motion: Approve consent agenda as listed.

Motion made by Councilmember Cramer, Seconded by Councilmember Gile.

Voting Yea: Councilmember Williams, Councilmember Gile, Councilmember Graf, Councilmember Cramer

PUBLIC AGENDA *(Please limit comments to 5 minutes)*

No one spoke during the public agenda.

OLD BUSINESS**NEW BUSINESS****CONSIDERATION OF RESOLUTION 333-2024 REQUESTING THE KANSAS DIRECTOR OF ACCOUNTS AND REPORTS TO WAIVE THE STATUTORY REQUIREMENTS OF USING GENERALLY ACCEPTED ACCOUNTING PRINCIPLES FOR THE CITY OF CHENEY**

This Resolution exempts the City of Cheney from the statutory requirement of using Generally Accepted Accounting Principles. In recent years, Cities have been under increasing burden to account for assets that have no actual market value. And while these things do not have a fair market value, they still are required to be in conformance with GAAP. Therefore, smaller municipalities in Kansas have opted to go with another form of cash basis of accounting that is in conformance with Kansas's law. (Requirements of K.S.A. 75-1120a (a))

Motion: Approve Resolution 333-2024 requesting the Kansas Director of Accounts and Reports to waive the statutory requirements of using generally accepted accounting principles for the City of Cheney, Kansas.

Motion made by Councilmember Graf, Seconded by Councilmember Williams.

Voting Yea: Councilmember Williams, Councilmember Gile, Councilmember Graf, Councilmember Cramer

CONSIDERATION OF AN AGREEMENT WITH GEORGE, BOWERMAN & NOEL P.A. TO PERFORM THE YEAR ENDING 2023 CITY OF CHENEY AUDIT

George, Bowerman & Noel have conducted financial audits of the City's financial statements for the last several years. Staff is very comfortable with this firm and the accountants conducting the audit. Staff recommends continuing this relationship and approving the letter of engagement.

Motion: Approve the letter of engagement with George, Bowerman & Noel for a fee not to exceed \$10,650 plus out of pocket expense with audit to be completed by July 1st.

Motion made by Councilmember Graf, Seconded by Councilmember Gile.

Voting Yea: Councilmember Williams, Councilmember Gile, Councilmember Graf, Councilmember Cramer

CONSIDERATION OF 2024 SIDEWALK INSTALLATION/REPLACEMENT PROGRAM

The 2024 budget contains \$5,000 for sidewalk grants and \$5,000 for curb ramp improvements. The policy was established in 2005. In 2018, the program increased the grant from \$500 to \$750 per homeowner to replace sidewalks. In 2021, the policy changed to allow 2/3 reimbursement, instead of 50%.

The City received 3 applications in 2021 and funded two grants. In 2022, the City received 2 applications and funded one grant. The one additional applicant did not get their projects completed by year end and plan to apply again in 2022. In 2023, we funded 4 grants in the amount of \$2,721.68 and paid for curb ramps at 2 intersections in conjunction with the grants.

A sidewalk inventory list shows 70 property owners with sidewalks that need repaired; however, not all sidewalks link to pedestrian paths. Staff typically sends a letter to each property, but can prioritize blocks and work with property owners and neighbors to ensure an entire block with a connecting sidewalk link is replaced. Mayor Mize asked if there were any hazardous sidewalks that need replaced. Administrator Young stated there were some.

Motion: Approve the 2024 sidewalk replacement program and allocate \$5,000 towards sidewalk grants.

Motion made by Councilmember Williams, Seconded by Councilmember Graf.

Voting Yea: Councilmember Williams, Councilmember Albers, Councilmember Gile, Councilmember Graf, Councilmember Cramer

CONSIDERATION OF ANNUAL RENEWAL OF SCHWAB-EATON ENGINEERING SERVICES

Schwab-Eaton has acted as the City's engineer for several years. They have presented a renewal contract for 2024 with hourly rates.

Motion: Approve the renewal contract for engineering services from Schwab-Eaton, P.A. for 2024.

Motion made by Councilmember Cramer, Seconded by Councilmember Graf.

Voting Yea: Councilmember Williams, Councilmember Albers, Councilmember Gile, Councilmember Graf, Councilmember Cramer

CONSIDERATION OF AGREEMENT WITH AGING PROJECTS

Each year the City enters into a facility agreement with Aging Projects to provide a place for Friendship Meals to be served.

Motion: Approve the agreement with Aging Projects.

Motion made by Councilmember Gile, Seconded by Councilmember Williams.

Voting Yea: Councilmember Williams, Councilmember Albers, Councilmember Gile, Councilmember Graf, Councilmember Cramer

REPORTS

Police Report

Police Chief Ken Winter discussed they had been interviewing and trying to fill open positions. A new officer will be starting on Monday. He is not certified but will be going to academy in March. Nothing further to report.

Motion: Appointment of Donovan Wahrman as police officer.

Motion made by Councilmember Gile, Seconded by Councilmember Graf.

Voting Yea: Councilmember Albers, Councilmember Cramer, Councilmember Gile, Councilmember Graf, Councilmember Williams.

Fire Report

Fire Chief Jerry Peitz reported the fire station addition was moving along rather quickly. They will be having the final walk through in a couple weeks. The pancake feed will be the last two Saturdays of January and possibly the first Saturday in February. Nothing further to report.

Maintenance Report

Maintenance Superintendent Jerry Peitz reported he will be meeting with APAC to go over replacing West Fourth Ave. He plans to discuss the replacement of some of the concrete valleys on Fourth Ave as well.

Administrator Young stated they had met with the engineers to discuss the need of engineered plans and a bid packet for Fourth Ave. The engineers felt there was no need to go to bid due to there being only one other company that would likely present a bid that would be comparable to APAC. The plan is to have the project ready to start in May as soon as school is out for the Summer.

Golf Course Report

Director of Golf Kevin Fowler had nothing to report.

Administrator's Report

Administrator Young reported the City's IT consultant David Rich will no longer be in business. Staff recommends using Mark Becker from Garden Plain. Mr. Becker has done IT for the City of Garden Plain for 10 years. He is

familiar with municipalities and police. He also does work for Rolling Hills golf course so he is familiar with golf courses. She stated his rates are similar to David Rich, as he charges by the hour with no contract requirement. There will be some initial onboarding and upfront costs involved in getting things setup and switched over. Administrator Young stated David Rich recommended a company out of Wichita, whom she met with, but their rates were higher and they had no experience in government or police work. Council agreed to use Mark Becker.

Administrator Young requested to apply for a waste tire grant through KDHE to purchase 6 picnic tables for the picnic shelter. It would consist of 3-8ft tables, 2-6ft tables, and 1-8ft wheel chair accessible table. They each come with a 25-year guarantee. The cost will be \$6400 with the City paying \$3200.

Motion: Allow Administrator Young to apply for the Waste Tire Grant through KDHE for the purchase of 6 rubber picnic tables up to the amount of \$6,400.00.

Motion made by Councilmember Gile, Seconded by Councilmember Graf.

Voting Yea: Councilmember Albers, Councilmember Cramer, Councilmember Gile, Councilmember Graf, Councilmember Williams.

Administrator Young reported she is hoping to move forward this year on the pool project. Prices have not gone down but looking at different options and ways to save money. She also reported she had received a notice from a company that will be periodically probing to test for nitrates around the Farmers Coop because of the fertilizer they carry. Fourth quarter financials from 2023 were reviewed. She mentioned the ARPA funds are being used for the planned park shelter but all remaining funds will need to be allocated by the end of the year.

ATTORNEY'S ITEMS

Attorney Austin Parker was absent.

CLERK REPORT

Clerk Angie Gassmann had nothing to report.

MAYOR'S ITEMS

Mayor Philip Mize had nothing to report.

COUNCIL ITEMS

Councilmember Albers commented on how nice the addition to the fire station looks. He questioned the need for parking bumpers or barriers to prevent someone from driving into the building. He was also concerned about adequate parking for the firefighters when responding to calls or attending meetings. Fire Chief Peitz stated they are considering some rubber parking bumpers and adding some asphalt millings behind the station to the west for additional parking.

Councilmember Gile had nothing to report.

Councilmember Graf had nothing to report

Councilmember Cramer asked what needed to be done to move forward on the swimming pool project.

Administrator Young stated she was looking into some different options with costs and financing. She plans to put some new numbers together for next months meeting.

Councilmember Williams had nothing to report.

EXECUTIVE SESSION

Motion to enter into executive session to discuss hiring new police officers pursuant to matters related to non-elected personnel KSA 75-4319 (b)(1) at 8:04 pm for 10 minutes with Administrator Young and Chief Ken Winter.

Motion made by Councilmember Albers, Seconded by Councilmember Graf.

Voting Yea: Councilmember Albers, Councilmember Cramer, Councilmember Gile, Councilmember Graf, Councilmember Williams.

Mayor Mize stated the council was back in regular session with no binding action taken.

Motion: Authorize the appointment of James Lancaster as police officer.

Motion made by Councilmember Williams, Seconded by Councilmember Graf.

Voting Yea: Councilmember Albers, Councilmember Cramer, Councilmember Gile, Councilmember Graf, Councilmember Williams.

ADJOURN

Motion to adjourn at 8:16 pm. Motion made by Councilmember Albers, Seconded by Councilmember Graf.

Voting Yea: Councilmember Albers, Councilmember Cramer, Councilmember Gile, Councilmember Graf, Councilmember Williams.



A handwritten signature in blue ink that reads "Philip Mize". The signature is written in a cursive style with a large initial "P".

Philip Mize, Mayor

Attest:

A handwritten signature in black ink that reads "Angie Gassman". The signature is written in a cursive style.

Angie Gassman, City Clerk